

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Agenda

Date: Thursday, 12th October, 2017
Time: 10.00 am
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 14 September 2017.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the Agenda.

For requests for further information

Contact: Helen Davies

Tel: 01270 686468

E-Mail: helen.davies@cheshireeast.gov.uk with any apologies

5. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: in order for officers to undertake and background research, it would be helpful if members of the public notified the Scrutiny Officer listed at the foot of the Agenda at least one working day before the meeting with brief details of the matter to be covered.

6. **South Cheshire & Vale Royal CCG- Capped Expenditure Programme**

To Update the Committee on the financial position following the approval of the Capped Expenditure Programme (CEP).

7. **Eastern Cheshire CCG- Capped Expenditure Programme**

To Update the Committee on the financial position following the approval of the Capped Expenditure Programme (CEP).

8. **Potential relocation of outpatient services- Handforth- Consultation evaluation**

To consider the consultation evaluation on the potential relocation of Outpatient Clinics from Handforth by East Cheshire NHS Trust- Report to follow.

9. **Mental Health and Dementia Reablement**

To receive an update on potential redesign and improvement plans for Mental Health Reablement.

10. **Work Programme** (Pages 7 - 12)

To review the current Work Programme

11. **Forward Plan** (Pages 13 - 22)

To note the current forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Health and Adult Social Care and Communities Overview and Scrutiny Committee**
held on Thursday, 14th September, 2017 at Committee Suite 1,2 & 3,
Westfields, Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor J Saunders (Chairman)
Councillor B Dooley (Vice-Chairman)

Councillors G Baxendale, S Brookfield, E Brooks, S Edgar, O Hunter, L Jeuda,
J Rhodes, L Smetham, A Stott and M Deakin

ALSO PRESENT

J Clowes- Portfolio Holder for Adult Care and Integration
P Bates- Portfolio Holder for Finance and Communities
F Reynolds- Director of Public Health
K Hercules- Partnerships Manager
D Coyne- Engagement Officer
L Chikwira- Community Cohesion Manager

21 APOLOGIES FOR ABSENCE

Councillors C Chapman, R Bailey S Pochin and M Warren.

22 MINUTES OF PREVIOUS MEETING

RESOLVED- That the minutes of the meeting held on 6 July 2017 be confirmed as a correct record and signed by the Chairman.

23 DECLARATIONS OF INTEREST

There were no declarations of interest.

24 DECLARATION OF PARTY WHIP

There were no declarations of the existence of a party whip.

25 PUBLIC SPEAKING TIME/OPEN SESSION

Sue Helliwell from Alsager advised the Committee that a grant of £1,500 had been awarded by the Council to a community group in her area specifically to assist children with healthy eating and Zumba classes. This grant had been well received and had made a big difference to the children who participated, Sue added that she hoped the scheme would be rolled out again in the future.

RESOLVED:

(a) That Sue be thanked for her comments;

- (b) That Helen Davies feedback to Dan Coyne in the Partnerships team as an example of positive customer service.

26 LOCAL SAFEGUARDING ADULTS BOARD ANNUAL REPORT

This item was postponed until 12 October.

RESOLVED:

- (a) That consideration of this matter be deferred until the 12 October 2017; and
- (b) That the new chair of the Local Safeguarding Adults Board (LSAB) Chair, Geoffrey Appleton be asked to include the LSA referral process as part of his presentation.

27 PARTICIPATORY BUDGETING UPDATE

Dan Coyne, Engagement Officer within the Partnerships team attended the meeting to present an update on the last Participatory Budgeting (PB) event Cheshire East Council had organised.

Dan explained that PB was a method of community engagement that enabled the community to take on the role of a commissioner and make decisions (that related to grant funding) using part of a public budget. Cheshire East organised a PB event and invested £400k of grant funding across the borough with local community groups.

The event received national recognition, and received an Association for Public Service Excellence (APSE) award in 2017.

RESOLVED:

- (a) That Dan be thanked for his presentation; and
- (b) That the presentation be received and noted.

28 COMMUNITY COHESION STRATEGY

Loreen Chikwira, Community Cohesion Manager, attended the meeting to update the Committee on the Cheshire East Community Cohesion Strategy.

The Department for Communities and Local Government (DCLG) had provided guidance to Local Authorities on cohesion, which underpinned the strategy for Cheshire East Council.

The Partnerships team had chosen to develop an asset based approach to community cohesion. This involved assessment of the resources, skills and experience available within a community, and then identifying the issues relevant to that particular community and encouraging the community to utilise what it already had.

The Council had undertaken an intensive outreach work specifically with multi ethnic groups within Crewe. This exercise had helped to develop the borough wide Community Cohesion Strategy that would be launched in draft format in March 2018 ahead of public consultation.

The key outputs for the Community Cohesion Strategy were:

- That it was embedded in all corporate/operational strategies;
- Community involvement and empowerment;
- Partnership working;
- Sustainability;
- Transparency- working to make things better.

RESOLVED:

- (a) That Loreen Chikwira be thanked for her presentation
- (b) That the presentation be received and noted.

29 **WORK PROGRAMME**

The Committee reviewed its Work Programme.

RESOLVED-

- (a) That an update on Local Safeguarding Adults Board be rescheduled for the 12 October; and
- (b) That all Members of the Children and Families Scrutiny Committee be invited to the 7 December meeting which will deal with the item relating to the Carers Strategy.

30 **FORWARD PLAN**

The Committee reviewed the Forward Plan.

RESOLVED- That the Forward Plan be received and noted.

The meeting commenced at 10.00 am and concluded at 12.06 pm

Councillor J Saunders (Chairman)

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CHESHIRE EAST COUNCIL

REPORT TO: Health and Adult Social Care Overview and Scrutiny Committee

Date of Meeting: 10 October 2017
Report of: Director of Legal Services
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2017/18 Work Programme, to consider the efficacy of existing items listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

- 2.1 That the work programme be reviewed and updated following actions from the meeting and other amendments.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Background and Options

- 6.1 In reviewing the work programme, Members must pay close attention to the Corporate Priorities and Forward Plan.
- 6.2 Following this meeting the document will be updated so that all the appropriate targets will be included within the schedule.
- 6.3 In reviewing the work programme, Members must have regard to the general criteria which should be applied to all potential items, including Task and Finish reviews, when considering whether any Scrutiny activity is appropriate. Matters should be assessed against the following criteria:

- Does the issue fall within a corporate priority

- Is the issue of key interest to the public
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation
- Is there a pattern of budgetary overspends
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service

6.4 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

7.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Helen Davies
Designation: Scrutiny Officer
Tel No: 01270 686468
Email: helen.davies@cheshireeast.gov.uk

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Health and Adult Social Care

Future Meetings

Formal Meeting	Formal Meeting	Formal Meeting	Formal Meeting	Formal Meeting
Date: 12 Oct 2017 Time: 10:00am Venue: Committee Suites, Westfields	Date: 9 Nov 2017 Time: 10:00am Venue: Committee Suites, Westfields	Date: 7 Dec 2017 Time: 10:00am Venue: Committee Suites, Westfields	Date: 18 January 2018 Time: 10:00am Venue: Committee Suites, Westfields	Date: 8th February 2018 Time: 10:00am Venue: Committee Suites, Westfields

Essential items

<u>Item</u>	<u>Description/purpose of report/comments</u>	<u>Outcome</u>	<u>Lead Officer/organisation/Portfolio Holder</u>	<u>Suggested by</u>	<u>Current position</u>	<u>Key Dates/Deadlines</u>
Cheshire and Wirral Partnership NHS Trust	Draft Redesign Consultation Proposal- Mental Health	People live well and for longer	CWP/ECCCG/SC &VRCCG	CWP Working Group	Awaiting update on original proposal and business case by CWP/ECCCG/SC &VRCCG	12 th October 2017
South Cheshire & Vale Royal CCG Connecting Care Recovery Plan	Connecting Care Recovery Plan Position Statement Update	People live well and for longer	Tracy Parker-Priest	SC&VRCCG	Tracy Parker-Priest to update the Committee	12 th October 2017
Eastern Cheshire CCG Connecting Care Recovery Plan	CCG Financial Recovery Plan	People live well and for longer	Jerry Hawker/Neil Evans	Eastern Cheshire CCG	Update to the Committee scheduled	12 th October 2017
Mental Health Reablement	To establish the future delivery of mental health reablement services	People live well and for longer	Council, SCCCG and ECCCG	Committee	Update from Commissioners + Linda Couchman	12 October 2017

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					On hold until the Better Care Fund paper is completed.	
Care4CE Update	Presentation to the Committee about Care4CE	People live well and for longer	Linda Couchman	Committee	Action from meeting on the 15 June 2017	9 November 2017
Home First Model (prev, Bed Based Review)	No definitive report yet, the Terms of Reference underwent significant change as a result of DTOC work.	People live well and for longer	Linda Couchman	Portfolio Holder	Mark Palethorpe refresh the Terms of Reference	9 November 2017
Cheshire & Wirral Partnership	Review of Autism screening at Cheshire's custody suites. A campaign to identify suspects with, or suspected of having, a condition on the Autistic Spectrum.	People live well and for longer	CWP	Committee	Awaiting date for Committee-subject came via Quality Account.	May 2018
Level 3 SDV- Handforth	SDV- Potential Relocation of Outpatient Clinics from Handforth	People live well and for longer	East Cheshire NHS Trust	East Cheshire NHS Trust	The existing lease arrangements have been extended until the end of October 2017- Awaiting briefing note and public consultation detail following 15 th June O&S	12 th October 2017
Delayed Transfer of Care	Follow up from Spotlight Review (Feb 2017) and Final Report (July 2017)	People live well and for longer	Pete Gosling + Associated health partners	Chairman and Mark Palethorpe	Partners asked to review key recommendations and agree them by 17/09/17	8 th February 2018

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Monitoring Items

<u>Item</u>	<u>Description/purpose of report/comments</u>	<u>Outcome</u>	<u>Lead Officer/organisation/Portfolio Holder</u>	<u>Suggested by</u>	<u>Current position</u>	<u>Key Dates/Deadlines</u>
Local Safeguarding Adults Board	(Peer Review expected in May 2017, potential to become one board with Cheshire West and Chester Council.) The Committee wishes to receive a presentation from the Board at an informal meeting as part of it's scrutiny role to monitor the adult safeguarding	People live well and for longer	Business Manager LSAB	Committee	Robert Templeton invited to present Annual report	9 th November 2017 December
ESAR	To monitor the performance of the Charitable Trust set up to run the Council's leisure facilities	People live well and for longer	Corporate Commissioning Manager: Leisure	Committee	Most recent item received in sept 2015	9 th November 2017
Carers Strategy and Delivery Plan	For the strategy to be noted by the Committee.	People live well and for longer	Rob Walker- Commissioning Manager	Commissioning Manager	Updating the delivery plan, report being drafted.	7 December 2017 (Chair and VChair of C&F to be invited to attend)
Healthwatch	A representative of Healthwatch be invited to attend to the Committee with an outcomes led 12 months progress review	People live well and for longer		Committee	Last update May 2017	May 2018

Possible Future/ desirable items

- Mental Health Services
- Respite Review
- Care at Home- Recommission of Domiciliary Care
- Accommodation with Care- Recommission of residential and Care Homes

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- Outcomes of the Better Care Fund
- Integrated Carers Hub
- Voluntary and Community Framework
- Cheshire East Community Strategy “Empowering Communities”



FORWARD PLAN FOR THE PERIOD ENDING 31ST OCTOBER 2017

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

"an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are "significant" if they are equal to or greater than £1M."

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-2 Plus Dane - Transfer of Engagement	Plus Dane is consulting Cheshire East Council on its proposal to undertake a transfer of engagement which will merge Plus Dane Cheshire into Plus Dane Merseyside. The report will seek authority for officers to take all necessary actions to assist with the implementation of the proposal and set out Cheshire East Council's requirements for the Board.	Cabinet Member for Highways and Infrastructure	10 Jul 2017		Karen Carsberg	N/A
CE 16/17-45 Self-Build Register	To consider whether to charge a fee for entry onto the Council's Self-Build Register and also whether to set eligibility criteria.	Cabinet	11 Jul 2017		Karen Carsberg	N/A
CE 16/17-49 Housing Repairs and Adaptations for Vulnerable People Policy	To approve the Housing Repairs and Adaptations for Vulnerable People policy, and authorise officers to take all necessary actions to implement the proposal.	Cabinet	11 Jul 2017		Karen Whitehead	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-3 Best 4 Business Oracle Replacement Programme	To enter into a contract with the preferred bidder to replace the current Oracle HR and finance system.	Cabinet	11 Jul 2017		Dominic Oakeshott	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-1 Award of Contract to Preferred Bidder for the Organic Waste Treatment Solution	At its meeting on 9 th May 2017, the Cabinet authorised the Corporate Manager for Waste and Environment Services as the Senior Responsible Officer for the Organic Waste Treatment Procurement in consultation with the Chief Operating Officer and the Director of Legal Services to clarify, specify and optimise the Preferred Bidder's final tender to enable the Council to enter into a legally binding contract with the Preferred Bidder. Upon completion of the above clarification, specification and optimisation stage, Cabinet delegated to the Portfolio Holder for Regeneration the final decision to award the contract to the preferred bidder.	Cabinet Member for Regeneration	July 2017		Ralph Kemp	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-50 Housing Enforcement Policy	To approve amendments to the Housing Enforcement policy and authorise officers to take all necessary steps to implement the proposal.	Cabinet Member for Housing and Planning	1 Aug 2017		Karen Whitehead	N/A
CE 17/18-4 Farms Estate - General Management	To authorise officers to take all necessary actions to implement the proposal to dispose of properties identified as surplus to requirements on the Batherton, Cranage, Goostrey, Haslington, Mobberley and Ridley Farms Estates on terms to be approved by the Head of Assets and the County Land Agent in the letting of Aston by Budworth, Holding 1.	Cabinet Member for Regeneration	21 Aug 2017		David Job	Exempt - para 3
CE 16/17-11 Crewe HS2 Masterplan	To approve the HS2 masterplan for Crewe, and to authorise the Executive Director Place to enter into a public consultation on the masterplan in 2017.	Cabinet	12 Sep 2017		Andrew Ross	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-34 Crewe Town Centre Regeneration Programme: Major Investment Decisions	To consider a report recommending that Cabinet agrees: subject to a formal decision by Cheshire and Warrington LEP, to accept a grant of £10M Local Growth Funding to support the town centre regeneration projects; to enter into a development agreement with a named development partner, and to agree to fund the associated costs of a new bus station and new car park to be retained in the Council's ownership; to consider the options for the future for Crewe's markets, agree to fund the costs of the preferred model, subject to formal consultation, and delegate authority for a final decision; to note the development of a draft public realm strategy for Crewe town centre, and to consult with key stakeholders prior to a final approval; and to agree to fund the implementation of the first phase of the public realm improvements and agree the mechanism by which that will be delivered.	Cabinet	12 Sep 2017		Jez Goodman	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-44 Conditional Sale of Land at Longridge, Knutsford	To authorise officers to advertise the intention to dispose of the land identified as open space in accordance with the Local Government Act, the consultations to be considered by the Portfolio Holder for Regeneration, and approve the freehold disposal of the Land at Longridge, Knutsford.	Cabinet	12 Sep 2017		Lee Beckett	Exempt - para 5
CE 16/17-52 People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan	To endorse the People Live Well for Longer (Adult Social Care and Public Health) Three Year Commissioning Plan.	Cabinet	12 Sep 2017		Mark Palethorpe	N/A
CE 17/18-6 Constellation Partnership Growth Strategy	To approve the regional growth strategy for the Constellation Partnership.	Cabinet	12 Sep 2017		Frank Jordan, Executive Director: Place	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-48 Asylum Seeker Dispersal	The report will set out the steps towards delivering asylum seeker dispersal within Cheshire East. The report will seek authority for officers to consider further with the Home Office asylum seeker delivery in the Borough over a three year period.	Cabinet	10 Oct 2017		Lucia Scally, Manager of strategic Commissioning	N/A
CE 17/18-7 Community Equipment Service Section 75 Memorandum of Understanding	That the Section 75 partnership between Cheshire East Council, Eastern Cheshire CCG, South Cheshire CCG and Vale Royal CCG be renewed for four years in line with the new Cheshire community equipment framework. This will be a continuation of the existing memorandum of understanding.	Council	19 Oct 2017		Mark Palethorpe	N/A
CE 16/17-47 Medium Term Financial Strategy 2018-21	To approve the Medium Term Financial Strategy for 2018-21, incorporating the Council's priorities, budget, policy proposals and capital programme.	Council	22 Feb 2018		Alex Thompson	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-5 Cheshire East Council Housing Strategy 2018-2023	To consider and adopt the Cheshire East Council Housing Strategy.	Cabinet	13 Mar 2018		Karen Carsberg	N/A